			July		
1st	Monthly Report of Individual S-8		CAPR 100-1		Monthly
5th	Vehicle Usage Reports (online)	CAPF 73	CAPR 77-1	**COPY** sent to wing	Monthly
5th	Flight Release Log	CAPF 99	CAPR 60-1	send to wing	Monthly
5th	Flight Logs	VAF 10	CAPR 60-1	send to wing	Monthly
5th	Aircraft Utilization Report	VAF 13	CAPR 60-1	send to wing	Monthly
10th	H1 Reports		CAPR 100-1	send to national	Quarterly
END	Monthly Safety Report (WMU, online only)	n/a	CAPR 62-1	Keep copy at unit, don't send to Wing	Monthly
			August		
1st	Monthly Report of Individual S-8		CAPR 100-1		Monthly
5th	Vehicle Usage Reports (online)	CAPF 73	CAPR 77-1	**COPY** sent to wing	Monthly
5th	Flight Release Log	CAPF 99	CAPR 60-1	send to wing	Monthly
5th	Flight Logs	VAF 10	CAPR 60-1	send to wing	Monthly
5th	Aircraft Utilization Report	VAF 13	CAPR 60-1	send to wing	Monthly
END	Monthly Safety Report (WMU, online only)	n/a	CAPR 62-1	Keep copy at unit, don't send to Wing	Monthly
			September		
1st	Monthly Report of Individual S-8		CAPR 100-1		Monthly
1st	Public Affairs media Contact List	Narrative		or as needed to the Wing PAO	Quarterly
1st	Public Affairs Activity Report			or as needed to the Wing PAO	Quarterly
5th	Vehicle Usage Reports (online)	CAPF 73	CAPR 77-1	**COPY** sent to wing	Monthly
5th	Flight Release Log	CAPF 99	CAPR 60-1	send to wing	Monthly
5th	Flight Logs	VAF 10	CAPR 60-1	send to wing	Monthly
5th	Aircraft Utilization Report	VAF 13	CAPR 60-1	send to wing	Monthly
30th	Aircraft Ground Handling Safety Video			anyone who handles the A/C, see SO for details	Annually
END	Monthly Safety Report (WMU, online only)	n/a	CAPR 62-1	Keep copy at unit, don't send to Wing	Monthly
			October		
1st	Monthly Report of Individual S-8		CAPR 100-1		Monthly
1st	Unit Commanders Financial Disclosure Statement		CAPR 173-1	To Wing	Annually
1st	Finance Committee	CAPF173-FC	CAPR 173-1	To Wing	Annually
1st	Unit Recurring Expenses	CAPF173-R	CAPR 173-1	To Wing	Annually
1st	Unit Budget to Wing	n/a	CAPR 173-1	To Wing	Annually
1st	Contributed Facilities & Utilites Form		CAPR 173-1	To Wing	Annually
5th	Vehicle Usage Reports (online)	CAPF 73	CAPR 77-1	**COPY** sent to wing	Monthly
5th	Flight Release Log	CAPF 99	CAPR 60-1	send to wing	Monthly
5th	Flight Logs	VAF 10	CAPR 60-1	send to wing	Monthly
5th	Aircraft Utilization Report	VAF 13	CAPR 60-1	send to wing	Monthly
10th	H1 Reports Communication		CAPR 100-1	send to national	Quarterly
30th	Safety Down Day		CAPR 62-1	copy the attendance report to Wing Safety Officer	Annually
END	Monthly Safety Report (WMU, online only)	n/a	CAPR 62-1	Keep copy at unit, don't send to Wing	Monthly